



ROYAL PAPUA NEW GUINEA CONSTABULARY

Office of the Commissioner of Police.

ADVERTISEMENT FOR ADMIN SUPPORT WING POSITION VACANCIES

The Royal Papua New Guinea Constabulary invites suitably qualified candidates to apply for the following vacancies.

Office of DCP Specialist Operations				
Position No.	Designation	Section	Classification	Base Salary Range
1370000003	Executive Secretary	DCP Specialist Operations	PA 13	K42,145.00 - K51,511.00
Legal Directorate				
Position No.	Designation	Section	Classification	Base Salary Range
370022	Principal Legal Officer	Legal	PC 11	K73, 223.00 - K89,495.00
Media Directorate				
Position No.	Designation	Section	Classification	Base Salary Range
370202	Director Media	Media	PC 10	K64,625.00 - K78,986.00
Corporate Planning Directorate				
Position No.	Designation	Section	Classification	Base Salary Range
370024	Director Corporate Planning & Policy	Policy & Planning	PC 11	K73, 223.00 - K89,495.00
370020	Director Research & Development	Research & Development	PC 11	K73, 223.00 - K89,495.00
370061	Planning Analyst	Policy & Planning	PC 10	K64,625.00 - K78,986.00
370162	Analyst	Policy & Planning	PC 09	K57, 394.00 - K70,153.00
370062	Evaluation Officer	Policy & Planning	PC 10	K64,625.00 - K78,986.00
370161	OIC Systems & Procedures	Policy & Planning	PC 09	K57, 394.00 - K70,153.00
370433	Research Officer Systems & Procedures	Research & Development	PC 07	K46,242.00 - K56,518.00
370694	Research Officer Systems & Procedures	Research & Development	PC 06	K42,088.00 - K51,440.00
Human Resource Management Directorate				
Position No.	Designation	Section	Classification	Base Salary Range
370182	Industrial-Relations Officer	Human Resources Management	PC 09	K57, 394.00 - K70,153.00
137POL0009	OIC - Personnel Administration	Personnel Administration	PA 10	K31,419.00 - K38,401.00
137POL0032	OIC Salaries	Payroll	PA 12	K39,222.00 - K47,938.00
370160	OIC Organization & Methods	Organization & Methods	PC 09	K57, 394.00 - K70,153.00
370432	Organization & Methods Officer	Organization & Methods	PC 07	K46,242.00 - K56,518.00
370695	Organization & Methods Officer	Organization & Methods	PC 06	K42,088.00 - K51,440.00
370696	Organization & Methods Officer	Organization & Methods	PC 06	K42,088.00 - K51,440.00
376502	Establishment Monitoring Officer	Manpower	PA 10	K31,419.00 - K38,401.00
137POL0178	Establishment Monitoring Officer	Manpower	PA10	K31,419.00 - K38,401.00
371694	Data Information Officer	Manpower	PC 04	K34,733.00 - K42,451.00
375823	Recruitment Clerk	Recruitment & Selection	PC 01	K23,685.00 - K28,949.00

137POL0182	Salary Records Officer	Salary Records	PA 05	K18,847.00 - K23,035.00
Logistics Directorate				
Position No.	Designation	Section	Classification	Base Salary Range
370197	OIC Lands & Building	Lands & Building	PC 09	K57,394.00 - K70,153.00
370196	Project Manager Lands & Building	Lands & Building	PC 09	K57,394.00 - K70,153.00
137POL0093	Project Implementation Officer	Lands & Building	PA 10	K31,419.00 - K38,401.00
376452	Lands Officer	Lands & Building	PA 08	K25,190.00 - K30,788.00
370072	Staff Officer Lands & Building	Lands & Building	PC 10	K64,625.00 - K78,986.00
37POL0096	Rental Clerk	Lands & Building	PA 08	K25,190.00 - K30,788.00
Autonomous Region of Bougainville				
Position No.	Designation	Section	Classification	Base Salary Range
137POL0158	Secretary KBO4	AROB PPHQ	PA 06	K20,675.00 - K20,269.00
Sandaun Provincial Command				
Position No.	Designation	Section	Classification	Base Salary Range
137POL0154	Assistant Provincial Administration Officer	Sandaun PPHQ	PA 08	K25,190.00 - K30,788.00

ENTRY REQUIREMENTS

Applicants must meet the selection criteria mentioned for each position. To view the eligibility criteria and job description, please visit the RPNGC website at www.rpngc.gov.pg.

To apply, applicants must include the following documents.

- An expression of Interest Letter (Clearly state the Position Number, Designation, & Salary Range)
- Updated Curriculum Vitae
- Certified copies of Educational Qualifications
- Must have an NID Card /Birth Certificate
- Passport Size Photo
- Recent Medical Report
- Recent Police Clearance
- Three (3) references – two (2) referees must be from a person(s) outside the Constabulary

Expression of interest letter must be addressed to:

Assistance Commissioner of Police
Human Resource Division
Police Headquarters
Po Box 85
Konedobu – NCD

Attention: OIC Recruitment & Selection

To apply, complete the online application form and submit all required documents as one PDF file through the link provided on the RPNGC website: <https://rpngc.gov.pg/career-with-rpngc/vacancies/> . **Hard copies will not be accepted.**

Applications close at **4 pm Friday, 12th July 2024**. Incomplete and late applications received after the closing date will not be considered.

Contact for Help:

Call 3226461/3226462 or email recruitment@police.gov.pg during business hours from 9:00 am - 3 pm, Monday to Friday.

Note: Only Shortlisted applicants will be contacted for Interviews.

Authorized by: **David P Manning, MBE, OStJ, DPS, QPM**
Commissioner of Police